

INSTALLATION HANDOVER CHECKLIST

Free companion tool to Chapter 6: Installation

Installer: _____ Date: _____

Go through this with your installer on handover day. Don't make the final payment until every item is ticked, or agreed in writing with a date.

1. Equipment

	Yes	No	Notes
Inverter and batteries were new, unpacked from sealed original boxes	☐	☐	
Models match the quote (panels, inverter, batteries)	☐	☐	
Serial numbers recorded, and manufacture dates are recent	☐	☐	
Number of panels matches the quote	☐	☐	

2. Workmanship

	Yes	No	Notes
Galvanised steel conduit outside and through the roof space	☐	☐	
Roof cables supported and clipped, not lying loose	☐	☐	
Roof penetrations sealed against water	☐	☐	
Panel frames and rails earthed	☐	☐	
Inverter earthed	☐	☐	
Every battery casing and rack earthed (installer showed me)	☐	☐	
DC isolators fitted for the panels	☐	☐	
Fused isolator fitted between battery and inverter	☐	☐	
Surge protection fitted (DC and AC)	☐	☐	
Isolators, board and inverter clearly labelled, with emergency shutdown instructions	☐	☐	
Bypass / changeover switch fitted and explained	☐	☐	

3. Commissioning

	Yes	No	Notes
Each panel string tested, and results recorded	☐	☐	
Electrical installation tested (earthing, insulation, protection)	☐	☐	
Battery maximum charge and discharge current set to match the bank	☐	☐	
Time-of-use, battery reserve and export settings agreed and set	☐	☐	
Power failure simulated: essential circuits stayed on	☐	☐	
Essential circuits match what was agreed	☐	☐	
Monitoring app set up in my name, and I can log in	☐	☐	
Shown how to read the app, and how to shut the system down safely	☐	☐	

4. Paperwork

	Yes	No	Notes
Certificate of compliance (or local equivalent)	☐	☐	
Commissioning and test results, including string measurements	☐	☐	
System diagram as installed	☐	☐	
Equipment list with models and serial numbers	☐	☐	
Product warranty documents for panels, inverter and batteries	☐	☐	
Warranties registered in my name	☐	☐	
Installer's workmanship warranty (period: _____)	☐	☐	
Utility registration or approval, where required	☐	☐	
Record of inverter settings	☐	☐	
Copies stored digitally as well as on paper	☐	☐	

5. Sign-off

Outstanding items (with agreed completion date)	

Homeowner signature		Installer signature	
Date		Date	

Keep this checklist with your paperwork. You'll need it for warranty claims, insurance, and if you ever sell your home. Report any problems in the first few weeks.